



## TWENTYNINE PALMS PUBLIC CEMETERY DISTRICT

### Regular Meeting Minutes Tuesday, February 18, 2025

#### Call To Order:

1. The Board of Trustees called the Regular meeting of the Twentynine Palms Public Cemetery District to order at 4:31 PM on Tuesday, February 18, 2025. The Board Members present at the roll call were Chairperson Kevin Cole, Vice-Chairperson JoAnn Larsen, Trustees Francisco Romo, and Meredith Plummer.
2. All present stood and recited the pledge of allegiance.
3. Notice of changes to Agenda items: None

#### Public Comments:

1. None

#### Consent Calendar:

1. Meeting minutes for the Board of Trustees Regular meeting on January 21, 2025, were emailed to the Board of Trustees on Friday, February 14, 2025, for review. With no requested discussion, a motion to accept January 21, 2025, Regular Meeting minutes as presented was put forth by Meredith Plummer and seconded by JoAnn Larsen. All in Favor of accepting the Minutes as presented with (4) Ayes, Kevin Cole, JoAnne Larson, Meredith Plummer, and Frank Romo.

#### General Manager Reports:

1. The January 2025 Financial Overview were presented: QuickBooks, US Bank Accounts, San Bernardino County Funds, Period 7 SAP Reports, Tax Apportionment update, and January 2025 Treasurer's Deposit.
2. Cemetery Staff Operations Report: (1) Scattering Interment. New Pergolas have been installed, and 80 additional boulders will be ordered for the protection of the front wall. Additional Simi Dabah sculptures have been selected. A full ledger marker was removed and returned to the family with no issues of breakage.

#### Action and Information Items:

1. Unfinished Business: None
2. New Business:
  - a. Estimate for purchase of new Kubota Mini Excavator was discussed. Continuing to rent a mini excavator has increased in price. We have an opportunity to purchase an excavator with no downpayment and no interest over 48 months. We will be keeping the existing backhoe for larger projects.
  - b. Motion to Accept: Meredith Plummer
  - c. Second: JoAnn Larsen
  - d. All In Favor: (4) AyesRoll Call: \_X\_ Kevin Cole, \_X\_ JoAnn Larsen, \_X\_ Meredith Plummer, \_X\_ Frank Romo

#### Items for Future Agenda:

1. None

#### Cemetery Board and Employee Comments:

1. None

#### Announcements:

1. Trustee vacancy at the Twentynine Palms Public Cemetery District for the remaining 4-year term, expiring 01.31.2028 for Seat 2.

**Adjournment:**

- a. Motion to Adjourn at 5:08 PM: JoAnn Larsen
  1. Second: Meredith Plummer
  2. All In Favor: (4) Ayes
- b. The next meeting of the Board of Trustees will take place on March 18, 2025, in the Community Room of the Cemetery at 4:30 PM.

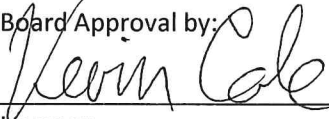
Minutes submitted by:



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Emily Helm, General Manager,  
Twentynine Palms Public Cemetery District

Accepted after Board Approval by:



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Kevin Cole, Chairperson  
Twentynine Palms Cemetery District Board of Trustees