



TWENTYNINE PALMS PUBLIC CEMETERY DISTRICT

Regular Meeting Minutes Tuesday, January 21, 2025

Call To Order:

1. The Board of Trustees called the Regular meeting of the Twentynine Palms Public Cemetery District to order at 4:30 PM on Tuesday, January 21, 2025. The Board Members present at the roll call were Chairperson Kevin Cole, Vice-Chairperson JoAnn Larsen, Trustees Francisco Romo, and Meredith Plummer.
2. All present stood and recited the pledge of allegiance.
3. Notice of changes to Agenda items: None

Public Comments:

1. None

Consent Calendar:

1. Meeting minutes for the Board of Trustees Regular meeting on November 19, 2024, were emailed to the Board of Trustees on Thursday, January 16, 2025, for review. With no requested discussion, a motion to accept November 19, 2025, minutes as presented was put forth by JoAnn Larsen and seconded by Frank Romo. All in Favor of accepting the Minutes as presented with (4) Ayes, Kevin Cole, JoAnne Larson, Meredith Plummer, and Frank Romo.

General Manager Reports:

1. The November and December 2024 Financial Overview were presented: QuickBooks, US Bank Accounts, San Bernardino County Funds, Period 5 and 6 SAP Reports, Tax Apportionments, and November and December combined Treasure's Deposit.
2. Cemetery Staff Operations Report: 2" Backflow Installation has been scheduled, reimbursement of MDAQMD grant reimbursement has begun, San Bernardino Board of Supervisors has declared a vacancy on the Twentynine Palms Public Cemetery District Board of Trustees, San Bernardino County meets on February 19, 2025; to add the Twentynine Palms Public Cemetery to their 457b investment program, Tax apportionments are tracking at a higher rate in this FY.

Action and Information Items:

1. Unfinished Business: None
2. New Business:
 - a. Estimate for new irrigation along entire length of North side of cemetery grounds.
Discussion: Estimate from Paradise Landscaping was presented, start date determined.
Motion to accept the estimate as presented: Meredith Plummer
Second: JoAnn Larsen
All In Favor: (4) Ayes
Roll Call: _X_ Kevin Cole, _X_ JoAnn Larsen, _X_ Meredith Plummer, _X_ Frank Romo
 - b. Estimate Demolition of existing 1" Backflow and Installation of 2" Backflow on South side of cemetery grounds
Discussion: Possibly offering Plumber to keep 1" Backflow parts and reducing cost of estimate?
Motion to accept the estimate as presented: Meredith Plummer
Second: Frank Romo
All In Favor: (4) Ayes
Roll Call: _X_ Kevin Cole, _X_ JoAnn Larsen, _X_ Meredith Plummer, _X_ Frank Romo

c. Policy Update for Marker Requirements.

Discussion: Policy updated verbiage needed for clarification of the public.

Motion to accept the estimate as presented: Meredith Plummer

Second: JoAnn Larsen

All In Favor: (4) Ayes

Roll Call: _X_ Kevin Cole, _X_ JoAnn Larsen, _X_ Meredith Plummer, _X_ Frank Romo

Items for Future Agenda:

1. None

Cemetery Board and Employee Comments:

1. None

Announcements:

1. Trustee vacancy at the Twentynine Palms Public Cemetery District for the remaining 4-year term, expiring 01.31.2028 for Seat 2.

Adjournment:

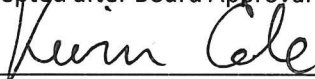
- a. Motion to Adjourn at 4:58 PM: JoAnn Larsen
 1. Second: Meredith Plummer
 2. All In Favor: (4) Ayes
- b. The next meeting of the Board of Trustees will take place on February 18, 2025, in the Community Room of the Cemetery at 4:30 PM.

Minutes submitted by:



Emily Helm, General Manager,
Twentynine Palms Public Cemetery District

Accepted after Board Approval by:



Kevin Cole, Chairperson
Twentynine Palms Cemetery District Board of Trustees