



TWENTYNINE PALMS PUBLIC CEMETERY DISTRICT

5350 Encelia Avenue
Twentynine Palms, California 92277-1334
Phone (760) 367-9316 Cell (760) 399-7578

BOARD OF TRUSTEES REGULAR AND CLOSED SESSION MEETING AGENDA

Tuesday, January 21, 2025

4:30 PM

1. Call to Order:

a. Roll Call:

Kevin Cole: ____ JoAnn Larsen: ____ Meredith Plummer: ____ Frank Romo: ____

b. Pledge of Allegiance

c. Consider additions of emergency or urgency items to the agenda to be placed on the Consent or Discussion Calendar at the Board's discretion pursuant to Government Code section 54954.2(b) or (b)(2)

d. Notice of minor revisions to agenda items, items removed or continued

2. Public Comments:

Members of the public are encouraged to participate in Board meetings in person or by alternative means by submitting any comments to the Board of Trustees on matters either on, or not part of, the Board of Trustees meeting agenda by email to admin@29palmscemetery.org.

This is the time for the public to address the Board on issues within their jurisdiction that are NOT on this agenda. All comments are to be directed to the Board and shall not consist of any personal attacks. Members of the public are expected to maintain a professional, courteous decorum during their comments. There is a time limit of three minutes per person and notice to speak must be arranged before the meeting begins by filling out the available "Request to Speak" form. The Board of Trustees is prohibited by State law from acting or discussing items not included on the printed agenda. Public comments on specific agenda items will be deferred until consideration of the item on the agenda.

3. Consent Calendar:

a. Meeting minutes for the Board of Trustees Regular meeting on November 19, 2024, were emailed to the Board of Trustees on Thursday, January 16, 2025, for review.

b. Discussion:

Motion to accept the November 19, 2024, Regular Meeting minutes as presented:

Second:

All In Favor:

4. General Manager Reports:

a. November and December 2024 Financial Overview: QuickBooks, US Bank Accounts, San Bernardino County Funds, Period 5 and 6 SAP Reports, November and December combined Treasure's Deposit, and status of Tax Apportionment disbursements.

b. Cemetery Staff Operations Review

5. Action and Information Items:

a. Unfinished Business: None

b. New Business:

1. Estimate for new irrigation along entire length of North side of cemetery grounds.

Discussion:

Motion to accept the estimate as presented:

Second:

All In Favor:

Roll Call: ___ Kevin Cole, ___ JoAnn Larsen, ___ Meredith Plummer, ___ Frank Romo

2. Estimate Demolition of existing 1” Backflow and Installation of 2” Backflow on South side of cemetery grounds

Discussion:

Motion to accept the estimate as presented

Second:

All In Favor:

Roll Call: ___ Kevin Cole, ___ JoAnn Larsen, ___ Meredith Plummer, ___ Frank Romo

3. Policy Update for Marker Requirements.

Discussion:

Motion to accept the estimate as presented:

Second:

All In Favor:

Roll Call: ___ Kevin Cole, ___ JoAnn Larsen, ___ Meredith Plummer, ___ Frank Romo

6. Closed Session: None

7. Post Closed Session Announcements:

8. Items for Future Agenda:

9. Cemetery Board and Employee(s) Comments (Limit comments to items not appearing on this agenda)

10. Announcements:

- a. Trustee vacancy at the Twentynine Palms Public Cemetery District for the remaining 4-year term, expiring 01.31.2028 for Seat 2.

11. Adjournment and Subsequent Meeting:

a. Motion to Adjourn: _____ Time: _____

1. Second:

2. All In Favor:

- b. The next meeting of the Board of Trustees will take place on February 18, 2025, in the Community Room of the Cemetery at 4:30 PM.

IMPORTANT NOTICES

Declaration of Posting: I, Emily Barry Helm, General Manager of the Twentynine Palms Public Cemetery District, do hereby declare that a copy of the foregoing agenda posted on the cemetery website: www.29palmscemetery.org and on the District’s Office public notice board located outside of the building at 5350 Encelia Avenue, Twentynine Palms, CA 92277 for public review.