

## TWENTYNINE PALMS PUBLIC CEMETERY DISTRICT

### Regular Meeting Minutes Tuesday, October 15, 2024

#### Call To Order:

1. The Board of Trustees called the Regular meeting of the Twentynine Palms Public Cemetery District to order at 4:25 PM on Tuesday, October 15, 2024. The Board Members present at roll call were Vice-Chairperson JoAnn Larsen, Trustees Rebecca Rinkes, Francisco Romo. Chairperson Kevin Cole and Trustee Meredith Plummer were absent
2. All present stood and recited the pledge of allegiance.
3. Notice of changes to Agenda items: None

#### Public Comments:

1. Members of the Barstow Public Cemetery District, Chairperson Mark Franey, and Vice Chair, Tanya Gordon, and General Manager, Ashley Tarpley, attended the Board meeting and presented a plaque to General Manager Emily Helm in recognition of supporting the Barstow Public Cemetery as a Consultant during the FY 2023.2024.

#### Consent Calendar:

1. Meeting minutes for the Board of Trustees Regular meeting on September 17, 2024, were emailed to the Board of Trustees on Wednesday, October 9, 2024, for review. With no requested discussion, a motion to accept the September 17, 2024, minutes as presented was put forth by Frank Romo and seconded by Rebecca Rinkes. All in Favor of accepting the Minutes as presented with (3) Ayes, JoAnne Larson, Rebecca Rinkes, and Frank Romo. Kevin Cole and Meredith Plummer were absent.

#### General Manager Reports:

1. The September 2024 Financial Overview was presented QuickBooks, US Bank Accounts, San Bernardino County Funds, Period 3 SAP Reports, Tax Apportionments, Treasure's Deposit.
2. Cemetery Staff Operations Report: ZeroNox received their shipment of new electric vehicles and are now going through the quality control process. Once approved, our new vehicle will be delivered. The 29 Palms City Manager has reached out concerning the request of a "flashing STOP Sign" be installed at the intersection of Encelia Drive and Samarkand. Due to the cost, the City cannot justify the installation but had multiple suggestions to aid drivers in increased visibility such as reflective materials or lights.

#### Action and Information Items:

1. Unfinished Business: None
2. New Business: None

#### Items for Future Agenda:

1. FY 2023.2024 Audit Presentation

#### Cemetery Board and Employee Comments:

1. JoAnn Larsen: The initial review of the FY 2023.2024 Audit sounded good and concise. As a private member of the Twentynine Palms Community, I am grateful to have the Audits for transparency.
2. Frank Romo: Palm Tree trimming looks good
3. Rebecca Rinkes: The roses need to be trimmed and inquired about replacing rose bushes that were removed.

**Announcements:**

1. The October 15, 2024, Board of Trustees Regular meeting Agenda was sent on Wednesday, October 9, 2024, via email to Z107.7 Radio Station and the Desert Trail Newspaper.

**Adjournment:**

- a. Motion to Adjourn at 4:41 PM: Rebecca Rinkes
  1. Second: Frank Romo
  2. All In Favor: (3) Ayes, (2) Absent
- b. The next meeting of the Board of Trustees will take place on November 19, 2024, in the Community Room of the Cemetery at 4:30 PM.

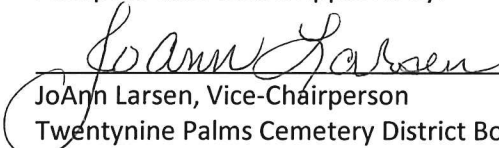
Minutes submitted by:



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Emily Helm, General Manager,  
Twentynine Palms Public Cemetery District

Accepted after Board Approval by:



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JoAnn Larsen, Vice-Chairperson  
Twentynine Palms Cemetery District Board of Trustees