



TWENTYNINE PALMS PUBLIC CEMETERY DISTRICT

5350 Encelia Avenue
Twentynine Palms, California 92277-1334
Phone (760) 367-9316 Fax (760) 367-0117

BOARD OF TRUSTEES REGULAR MEETING AGENDA

Tuesday, January 18, 2022
4:30 PM

1. Call to Order:

- a. Roll Call:
 1. Mary Kay Sherry
 2. Kathleen Arbaczewski
 3. Rebecca Rinkes
 4. JoAnn Larsen
 5. Kevin Cole
- b. Pledge of Allegiance
- c. Consider additions of emergency or urgency items to the agenda to be placed on the Consent or Discussion Calendar at the Board's discretion pursuant to Government Code section 54954.2(b) or (b)(2)
- d. Notice of minor revisions to agenda items, items removed or continued

2. Public Comments:

Meetings of the Twentynine Palms Public Cemetery District Board of Trustees are open to the public. Masks are not required if the attendee has been fully vaccinated. If no vaccination has been received, masks MUST be worn if in physical attendance to protect the Board of Trustees and essential cemetery staff.

<https://covid19.ca.gov>

Members of the public are encouraged to participate in Board meetings in person or by alternative means by submitting any comments to the Board of Trustees on matters either on, or not part of, the Board of Trustees meeting agenda by email to admin@29palmscemetery.org.

This is the time for the public to address the Board on issues within their jurisdiction that are NOT on this agenda. All comments are to be directed to the Board and shall not consist of any personal attacks. Members of the public are expected to maintain a professional, courteous decorum during their comments. There is a time limitation of five minutes per person. The Board of Trustees is prohibited by State law from acting or discussing items not included on the printed agenda. Public comments on specific agenda items will be deferred until consideration of the item on the agenda.

3. Consent Calendar:

- a. Meeting minutes for the Board of Trustees Regular meeting on December 14, 2021, were emailed to the Board of Trustees on January 13, 2022, for review.

4. Board of Trustees Appointments:

- a. Appointment of (2) Trustee positions
- b. Motion requests for Chairperson and Vice-Chairperson positions.

5. General Manager Reports:

- a. Financial Overview to include month ending 12.31.2021 US Bank Statements, Period 6 San Bernardino County SAP reports, and QuickBooks Pro summary.
- b. The Treasurer's Deposit for December 2021 was sent on January 10, 2022, to San Bernardino County.
- c. Total Sales of Sites and total Services for December 2021
- d. Cemetery Operations overview:
 - 1. Concerns pertaining to members of the Public that are harassing employees and contracted workers on the cemetery grounds.

6. Action and Information Items:

- a. Unfinished Business:
 - 1. FY 2021.2022 Policy Committee Report
- b. New Business:
 - 1. FY 2020.2021 Audit Adoption
 - 2. LAFCO Special Districts Selection Committee Request

7. Items for Future Agenda:

- a. Policy Committee Report

8. Cemetery Board and Employee(s) Comments (Limit comments to items not appearing on this agenda)

9. Announcements:

- a. The January 18, 2022, Board of Trustee's Regular meeting Agenda sent via email to Z107.7 Radio Station and to the Desert Trail Newspaper on Thursday, January 13, 2022.

10. Closed Session: None

11. Post Closed Session Announcements: None

12. Adjournment and Subsequent Meeting:

- a. The next meeting of the Board of Trustees will take place on February 15, 2022, in the Community Room of the Cemetery at 4:30 PM.

IMPORTANT NOTICES

Declaration of Posting: I, Emily Barry Helm, General Manager of the Twentynine Palms Public Cemetery District, do hereby declare that a copy of the foregoing agenda posted on the cemetery website: www.29palmscemetery.org and on the District's Office public notice board located outside of the building at 5350 Encelia Avenue, Twentynine Palms, CA 92277 for public review.