



TWENTYNINE PALMS PUBLIC CEMETERY DISTRICT

Regular Meeting Minutes Tuesday, August 17, 2021

Opening:

The Chairperson of the Twentynine Palms Public Cemetery District, Mary Kay Sherry, called the regular meeting of the Twentynine Palms Public Cemetery District to order at 4:30 PM on Tuesday, August 17, 2021. Present at roll call were, Trustees Rebecca Rinkes and JoAnn Larsen and District General Manager/Board Secretary, Emily Helm. Vice-Chairperson Kathleen Arbaczewski was absent. All present stood and recited the pledge of allegiance. Trustee Kevin Cole arrived at 4:39 PM.

Public Comments:

1. None

Consent Calendar:

- a. Minutes from the 07.20.2021 Regular Meeting were emailed to the Board Members for review on 08.13.2021. Motion to approve the minutes as presented by Rebecca Rinkes and seconded by JoAnn Larsen. The minutes were accepted and approved unanimously by all present.

General Manager Reports:

1. Financial Overview to include month ending 07.31.2021 US Bank Statements, Period 1 San Bernardino County SAP reports, and QuickBooks Pro summary. The Treasurer's Deposit for July 2021 were sent to San Bernardino County on 07.28.2021.
2. Total Sales of Sites and total Services from July 2021.
3. Cemetery Operations overview which included:
 - a. Meeting scheduled with the City of Twentynine Palms City Manager on August 30, 2021, at a TBD time to discuss a "potential resolution the Council will consider for LAFCO" per email on 08.04.2021.
 - b. Audit meeting took place on August 4, 2021, to begin the Audit for FY 2020.2021.
 - c. SDRMA Email Concerning S. Lee Restitution terms
 - d. Discussion of Chairperson position term
 - e. Invitation for the General manager to speak at the Twentynine Palms Rotary meeting.

Action and Information Items:

1. Unfinished Business:
 - a. Policy Committee Report update was presented by Rebecca Rinkes. Policies will be continued to be reviewed throughout the current Fiscal Year.
2. New Business:
 - b. None to report

Items for Future Agenda:

1. Unfinished Business: Policy Review Continuation

2. Twentynine Palms City Manager meeting report.
3. Schedule Closed Session meeting for Trustee Attendance discussion.

Cemetery Board and Employee Comments:

1. Trustee Mary Kay Sherry commented on the new site surrounds.

Announcements:

1. June Board of Trustee's meeting Agenda sent via email to Z107.0 Radio Station and to the Desert Trail Newspaper on Wednesday, July 14, 2021.

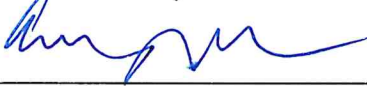
Closed Session:

1. None

Adjournment:

1. Motion to adjourn the meeting by Kevin Cole and seconded by JoAnn Larsen. The motion was approved unanimously by all present and the meeting was adjourned at 5:22 PM.
2. The next Regular Session Board Meeting will be held on Tuesday, September 21, 2021, at 4:30 PM in the Twentynine Palms Public Cemetery Community Room.

Minutes submitted by:



Emily Helm, General Manager, Twentynine Palms Public Cemetery District

Accepted after Board Approval by:



Mary Kay Sherry, Chairperson of the Twentynine Palms Cemetery District
Board of Trustees