



## TWENTYNINE PALMS PUBLIC CEMETERY DISTRICT

5350 Encelia Avenue  
Twentynine Palms, California 92277-1334  
Phone (760) 367-9316 Fax (760) 367-0117

### BOARD OF TRUSTEES REGULAR MEETING AGENDA

**Tuesday, August 17, 2021  
4:30 p.m.**

#### 1. Call to Order:

- a. Roll Call and Pledge of Allegiance
- b. Consider additions of emergency or urgency items to the agenda to be placed on the Consent or Discussion Calendar at the Board's discretion pursuant to Government Code section 54954.2(b) or (b)(2)
- c. Notice of minor revisions to agenda items, items removed or continued

#### 2. Public Comments:

**Meetings of the Twentynine Palms Public Cemetery District Board of Trustees are open to the public. Masks are not required if the attendee has been fully vaccinated. If no vaccination has been received, masks MUST be worn if in physical attendance to protect the Board of Trustees and essential cemetery staff.**

<https://covid19.ca.gov>

**Members of the public are encouraged to participate in Board meetings in person or by alternative means by submitting any comments to the Board of Trustees on matters either on, or not part of, the Board of Trustees meeting agenda by email to [admin@29palmscemetery.org](mailto:admin@29palmscemetery.org).**

This is the time for the public to address the Board on issues within their jurisdiction that are NOT on this agenda. All comments are to be directed to the Board and shall not consist of any personal attacks. Members of the public are expected to maintain a professional, courteous decorum during their comments. There is a time limitation of five minutes per person. The Board of Trustees is prohibited by State law from acting or discussing items not included on the printed agenda. Public comments on specific agenda items will be deferred until consideration of the item on the agenda.

- a. None

#### 3. Consent Calendar:

- a. Meeting minutes for the Regular of July 20, 2021, were emailed to the Board of Trustees on 08.13.2021 for review.

#### 4. General Manager Reports:

- a. Financial Overview to include month ending 07.31.2021 US Bank Statements, Period 1 San Bernardino County SAP reports, and QuickBooks Pro summary. The Treasurer's Deposits for July were sent on July 28, 2021, to San Bernardino County.
- b. Total Sales of Sites and total Services for July 2021

c. Cemetery Operations overview:

1. Meeting scheduled with the City of Twentynine Palms City Manager on August 30, 2021, at a TBD time to discuss a "potential resolution the Council will consider for LAFCO" per email on 08.04.2021.
2. Audit meeting took place on August 4, 2021 to begin the Audit for FY 2020.2021.
3. SDRMA Email Concerning S. Lee Restitution terms

**5. Action and Information Items:**

- a. Unfinished Business:
  1. FY 2021.2022 Policy Committee Report
- b. New Business:
  1. None

**6. Items for Future Agenda:**

- a. Policy Committee Report
- b. Twentynine Palms City Manager meeting Report

**7. Cemetery Board and Employee(s) Comments** (Limit comments to items not appearing on this agenda)

**8. Announcements:**

- a. August 17, 2021, Board of Trustee's meeting Agenda sent via email to Z107.0 Radio Station and to the Desert Trail Newspaper on Wednesday, August 13, 2021.

**9. Closed Session:** None

**10. Post Closed Session Announcements:** None

**11. Adjournment and Subsequent Meeting:**

- a. The next meeting of the Board of Trustees will take place on September 21, 2021, in the Community Room of the Cemetery at 4:30 PM.

IMPORTANT NOTICES

Declaration of Posting: I, Emily Barry Helm, General Manager of the Twentynine Palms Public Cemetery District, do hereby declare that a copy of the foregoing agenda posted on the cemetery website: [www.29palmscemetery.org](http://www.29palmscemetery.org) and on the District's Office public notice board located outside of the building at 5350 Encelia Avenue, Twentynine Palms, CA 92277 for public review.