



TWENTYNINE PALMS PUBLIC CEMETERY DISTRICT

5350 Encelia Avenue
Twentynine Palms, California 92277-1334
Phone (760) 367-9316 Fax (760) 367-0117

BOARD OF TRUSTEES REGULAR MEETING AGENDA

Tuesday August 18, 2020
4:30 p.m.

1. Call to Order:

- a) Roll Call and Pledge of Allegiance
- b) Consider additions of emergency or urgency items to the agenda to be placed on the Consent or Discussion Calendar at the Board's discretion pursuant to Government Code section 54954.2(b) or (b)(2)
- c) Notice of minor revisions to agenda items, items removed or continued

2. Cemetery Manager Updates:

- a) 2019.2020 Audit Update
- b) Cemetery Building and Grounds Repairs Update.
- c) Financial Overview.
- d) San Bernardino County Board of Supervisors Record of Action on 07.28.2020 declaring a Notice of Unscheduled Vacancy on the Board of Trustees.
- e) "B" Section discussion
- f) The judge did not rule on restitution for S. Lee. He requested Probation to submit a report regarding S.Lee's ability to pay. The next hearing is on September 23 at 8:30am in Department M2.
- g). LAFCO notice of initiation of a Special Review for all San Bernardino Cemetery Districts, including the Twentynine Palms Public Cemetery.
- h) Total Sales of Sites and Services from July 22, 2020 through August 18, 2020.

3. Cemetery Board and Employee(s) Comments:

- a) Please limit comments to items not appearing on this agenda

4. Public Comments:

Due to the current COVID-19 Pandemic, in conjunction with the City of Twentynine Palms Proclamation dated 03.17.2020 and pursuant to Twentynine Palms Municipal Code sections 2.20.060 (a) (b) and (c), and until further notice, effective immediately, meetings of the Twentynine Palms Public Cemetery District Board of Trustees meetings shall not be open to the public to protect the Board of Trustees and essential cemetery staff. Members of the public are encouraged to participate in Board meetings by alternative means including by submitting any comments to the Board of Trustees on matters either on, or not part of, the Board of Trustees meeting agenda by email to admin@29palmscemetery.org. This is the time for the public to address the Board on issues within their jurisdiction that are NOT on this agenda. All comments are to be directed to the Board and shall not consist of any personal attacks. Members of the public are expected to maintain a professional, courteous decorum during their comments. There is a time limitation of five minutes per person. The Board of Trustees is prohibited by State law from taking action or discussing items not included on the printed agenda. Public comments on specific agenda items will be deferred until consideration of the item on the agenda.

5. Consent Calendar:

- a) Meeting minutes approval for the Regular Meeting of July 21, 2020.

6. Current Business:

- a. Distribution of Trustee Packet:
 - 1. 08.18.2020 Agenda
 - 2. LAFCO Letters to Trustees.
 - 3. Current Site configurations
 - 4. Email to Trustees on Friday, August 14, 2020 including agenda for August 18, 2020 Board Meeting, Meeting Minutes from July 21, 2020 Board meeting, Resolution 2020-11, Employee Professional Conduct Policy and Resolution 2020-12, Conflict of Interest Policy for review prior to the Board meeting.
- b. Review and Vote on updating current Interment requirements for “In Ground” Cremains to require a vault.
- c. Discussion to consult legal counsel pertaining to policies of specific segregations of the cemetery sites due to religious, ethnic, military any or defining status.
- d. Review and vote on the Resolution and adoption of the Conflict of Interest Code
- e. Review and vote on the Resolution and adoption of the Employee Professional Conduct Policy

7. . Adjournment:

IMPORTANT NOTICES

Declaration of Posting: I, Emily Barry Helm, General Manager of the Twentynine Palms Public Cemetery District, do hereby declare that a copy of the foregoing agenda was sent to the Z107.7 Radio Station’s email, The Desert Trail newspaper’s email, posted on the cemetery website: www.29palmspubliccemetery.org and on the District’s Office public notice board located outside of the building at 5350 Encelia Avenue, Twentynine Palms, CA 92277 for public review.